

TRADE FINANCE:		
A. IMPORTS		
1.	Letters of Credit issuance and revalidation charges 1st Qtr or part thereof Subsequent Qtr or part thereof Minimum charges	Up to 0.40% Up to 0.30% per quarter or part thereof Rs.1,000/- flat
2.	Amendments	As in "I" above for enhancement in amount or extension of expiry, Rs. 750/- per amendment for all other amendments
3.	Acceptance under Usance/Deferred Payments LCs	Up to 0.125% commission per month or part thereof for any period beyond the validity of the LC till maturity/retirement of bill; Minimum of Rs. 500/- flat
4.	Retirement Charges	Up to 0.10% of document amount; Minimum Rs. 500/-flat
5.	Markup on past due Import Bills under Sight LCs	Upto Rs. 0.57/1,000/diem
6.	Markup on Overdue Acceptances	Up to Rs 0.57/1,000/diem after due date
7.	Registration of Import Contract	Up to 0.25% of contract value; Minimum of Rs. 750/-
8.	Amendment in Registered Import Contract	Rs. 500/- per amendment; However, commission for enhancement in amount is subject to the same charges as the registration of Import contract.
9.	Advance payment against imports	Upto Rs.1,000/- flat (in addition to swift/ telex charges)
10.	Service charges against import bills under collection	Up to 0.1% of document amount; Minimum Rs. 500/- flat
11.	Endorsement of Airway Bills (AWB) prior to receipt of documents	Rs. 1,000/- per AWB
12.	Issuance of Shipping Guarantee	Rs. 1,000/- per Shipping Guarantee
13.	Issuance of Remittance Certificate, where payment of other bank's LCs is made through us	Rs. 500/- per certificate
14.	Handling of discrepant documents under Import LC	USD 50/- per bill
15.	LC Cancellation Charges	Rs. 500/- + Actual charges
16.	Credit Report Charges	Rs. 250/- + Actual charges
17.	LC Confirmation charges	As per agreement with the customer(s) on case to case basis
18.	If importer arranges payment of our bills (in foreign currency) through any other bank	Up to 0.10%; Minimum Rs.1,000/-
19.	Safe custody charges for holding accepted bills of exchange	Up to Rs. 500/- per quarter per bill
20.	Direct/Clean reimbursement charges	At actual
21.	Issuance of freight certificate for Import on FOB basis.	Up to Rs. 1000/-
B. EXPORTS		
1.	Letters of Credit	
a)	Advising	Up to Rs. 1500/- per LC
b)	Amendment Advising	Up to Rs. 1,000/- per amendment
c)	Adding Confirmation on LCs	0.25% per quarter or part thereof, Minimum Rs. 1,000/-
d)	LC Transfer charges	Rs. 750/- flat per transfer + actual transmission charges
e)	Negotiation (FCY Bill / Documents)	At treasury quoted exchange rate + Rs. 1,000/- per bill/document + courier charges
2.	Reimbursement paid to other banks from NR Rupee account	Up to Rs. 500/- per transaction
3.	Processing of documents under LCs restricted on other banks	Up to Rs. 750/- per document.
4.	Handling of Duty Drawback Claims	0.25% Minimum Rs. 500/- per claim
5.	Handling Outward Documentary Bill for Collection	Rs. 500/- per collection + actual charges
6.	Service Charges on Export Documents	Up to 0.13% per bill/document upon realization; Minimum of Rs.1,000/-
7.	Export Development Surcharge Handling Charges	Rs. 80/- per bill realized
8.	Unrealized Documents Negotiated under Reserve	Rs. 0.57/1,000/diem from date of negotiation till recovery from customer.
9.	Advance Payment Processing	Rs. 300/- per advance payment
10.	Handling Fee for R&D Claims	Rs. 500/- per Claim
11.	Transfer of export proceeds to other banks	Up to 0.10% per bill; minimum of Rs. 500/-
12.	Assignment of export proceeds	Rs.1,000/- + actual charges
13.	NOC Issuance for transferring documents to other banks	Up to Rs.1,000/-
C. LOCAL TRADE		
1.	Letters of credit Issuance Charges 1st Qtr or part thereof Sub. Qtr or part thereof Minimum Charges	Up to 0.40% per quarter or part thereof Up to 0.30% per quarter or part thereof. Rs. 1,000/- flat
2.	Amendments	As in "I" above for enhancement in amount or extension of expiry, Rs. 750/- per amendment for all other amendments.
3.	Acceptance Commission under Usance/Deferred Payments LCs	Up to 0.125% commission per month or part thereof for any period beyond the validity of the LC till maturity/retirement of bill; Minimum of Rs.500/- flat
4.	Markup on past due Rupee Bills under Inland Sight LCs	Up to Rs. 0.57/1,000/ diem

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5.	Mark up on Overdue Acceptance (Local Rupee Bills)	Rs. 0.57/1,000/diem after due date.
6.	Negotiation of bills/Retirement charges under Inland Sight LCs	Up to 0.35% of bill amount; Minimum Rs. 500/-; Mark-up on discounting of sight/usance bills will be as per arrangement with the client.
7.	Payment under Documentary Collections (Inward)	Up to 0.50% per document, Minimum Rs. 750/-
8.	Payment under Documentary Collections (Outward)	Up to 0.50% per document, Minimum Rs. 750/-
D. GUARANTEES		
1.	Issuance, Renewal & Extension Commission	
a)	All Types of Guarantees Up to Rs. 100 Million Exceeding Rs. 100 Million	Up to 0.65% (per Qtr or part thereof) Up to 0.60% (per Qtr or part thereof) Rs. 1,500/-
b)	Minimum Charges	Rs. 500/- per amendment. Enhancement in amount or extension of expiry to be charged as per 1 (a) above.
2.	Amendments	
3.	Guarantee approval from SBP	Rs. 1,000/- per case

CASH SERVICES:		
A. SAMBA ACCESS PRODUCT CHARGES	Frequency	
Corporate Account Email Statements	Upto Rs 1,000	Monthly
Samba Access - Info Pool Services	Upto Rs 5,000	Monthly
Samba Access - Transaction Initiation Services	Upto Rs.10,000	Monthly
Service Charges (Samba Access: Trade Module)	Upto Rs.10,000	Monthly
Smart Card Security Token /charge per token	Rs.8,000/-	One Time
Integration Services Fee	As per customer requirement	One Time
B2B (ERP Connectivity) Integration Services	As per customer requirement	One Time
BULK TRANSACTION PROCESSING		
3rd Party Payments- Electronic Payments via File Upload	Up to Rs. 30/- per transfer	
Salary Transfers	Upto Rs.35/- per transfer	
Bulk Instrument services	Upto Rs 50/- per instrument	

**Note:**  
All charges for Corporate Cash Management products (collections & payments) will be decided on case to case basis through agreement between the customer and the bank

B. FOREIGN REMITTANCES		
1.	Outward Telegraphic Transfer & Demand Drafts	USD 30/- or 0.25% or equivalent (whichever is higher)
2.	Cancellation	
a)	Demand Drafts (if Original is returned upon cancellation)	USD 35/- or equivalent.
b)	Demand Draft (If stolen or lost) / Issuance of Duplicate Draft	USD 35/- or equivalent, upon confirmation of non encashment and completion of formalities.
c)	Telegraphic Transfer	USD 35/- or equivalent upon receipt of confirmation of non-payment.
3.	Issuance of Encashment Certificates	Free

C. FOREIGN COLLECTION		
1.	Outward	USD 10/- or equivalent per collection.
2.	Inward	USD 5/- or equivalent PLUS DD/TT Charges
3.	Outward Bills Returned Unpaid	Rs. 750/-
4.	Issuance of Proceeds Realization Certificates	Free

D. FOREIGN EXCHANGE PERMITS & "M" FORM APPROVALS (ALL KINDS)		
1.	Fresh cases	Rs. 2,000/-
2.	Per Subsequent Renewal	Rs. 1,500/-
3.	"M" Form Processing	Rs. 250/-

E. LOCAL REMITTANCES		
1.	Issuance	
a)	Pay Orders	Pay Order request received through branch Rs. 150/- Pay Order request received through Samba Phone Banking or Samba Online (Internet Banking) Rs. 75/-
		Charges for making pay order/ DD/ any other instrument for payment of fee/ dues in favor of educational institutions, HEC/ Board etc. shall be charged @ 0.50% of the fee/ dues or Rs. 25/- per instrument whichever is less.

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b)	Outward Telegraphic Transfer & Demand Drafts i. Up to Rs. 100,000 ii. Up to Rs. 1,000,000 iii. Above Rs. 1,000,000	0.25% or Rs. 150/- * 0.10% or Rs. 225/- * 0.075% or Rs. 1,000/- * * Whichever is higher
2.	Cancellation	
a)	Demand Draft (if original is returned upon cancellation)	Rs. 350/-
b)	Demand Draft (If stolen or lost) / Issuance of duplicate demand draft	Rs. 350/- upon confirmation of non-encashment and completion of formalities.
c)	Telegraphic Transfer	Rs. 500/- upon receipt of re-credit confirmation from the paying bank.
d)	Pay Order (if original is returned upon cancellation)	Rs. 350/-
e)	Pay Order (If stolen or lost) / Issuance of duplicate pay order	Rs. 350/-

F. LOCAL COLLECTION		
1.	Outward	0.05% ; Minimum Rs. 100/- plus postage charges at actual
2.	Inward	Rs. 100/- PLUS DD/TT/PO Charges

G. PURCHASE OF LOCAL CURRENCY INSTRUMENTS		
1.	Drafts/PO drawn on First class banks	0.25%; Minimum Rs. 500/- PLUS mark up at agreed rate.
2.	Clean Cheques & other negotiable instruments purchased	0.50%; Minimum Rs. 500/- PLUS mark up at agreed rate. Full value of the instrument will be recovered if the instrument is returned unpaid.

ADVANCES:		
1.	Legal Counsel	Actual or as agreed with the customer through agreement
2.	Arrangement/Syndication Fee	As per arrangement with the company.
3.	Re-scheduling & restructuring fees	As per arrangement with the company
4.	Documentation Charges	Actual or as agreed with the customer through a contract
5.	Security Maintenance Charges	Actual, as and where applicable

A. MORTGAGES		
1.	Property Valuation Charges	Actual
2.	Insurance	Actual
3.	Administrative Charges	As applicable

B. PLEDGED STOCK		
1.	Godown Rent	Actual PLUS 20% to include staff time
2.	Godown Staff Salaries	Actual
3.	Godown Inspection	Rs. 500/- per day, PLUS T.A. & D.A. as per bank's policy, depending on the location of the Godown
4.	Delivery Supervision Charges	Rs. 500/- per trip, PLUS T.A. & D.A. as per bank's policy, depending on the location of the Godown.
5.	Muccaddam Charges	Actual
6.	Delivery Order Issuance	Rs. 250/- per delivery order
7.	Insurance Premium	Actual

C. HYPOTHECATED SECURITIES		
1.	Stock Inspection Charges	Rs. 500/- per day PLUS T. A. & D.A., as per bank policy, depending on the location of the Godown OR actual in case inspection is outsourced
2.	Insurance Premium	Actual
3.	Valuation	Actual

D. SECURITIES AND SAFE CUSTODY SERVICES		
1.	Account opening and maintenance charges	Rs. 1,500/- for individuals, Rs. 2,000/- for other customers. Charges per annum, payable up-front
2.	Safe Custody - On shares/securities	0.10% flat, per quarter or part thereof, payable up-front, chargeable quarterly on market value or face value in case of unquoted shares (as the case may be), of shares/securities
3.	Handling -Sale/Purchase of shares/securities	0.10% flat on market value or cost (as the case may be) of the shares/securities
4.	Handling-Deposit/withdrawal shares/securities *	0.10% flat on market value or cost (as the case may be) as at date of deposit/withdrawal
5.	Collection of profit/return/dividends on shares in safe custody *	0.10% flat on the amount of profit /return /dividend collected
6.	Insurance, stamp duty, taxes, brokerages, transfer fee, CDC charges, registration fee, postage & courier charges	Actual

\* Note: These service charges apply in case of our financing against shares/securities also.

7.	Search Reports	Actual
8.	Registration of Loan with SBP	Rs. 5,000/-

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E. IPS ACCOUNTS		
1.	One Time Account Opening Charges	Rs. 2000/-
2.	Buying or Selling of Govt. Securities	Rs. 1500/- (Flat charges) (Minimum Face Value PKR. 1 Million)
3.	Per statement charges	Rs. 35/- (If duplicate needed)
4.	Annual maintenance charges	Rs. 500/- (Head GM will retain discretion to reduce/waive this on a case-to-case basis if necessary)

F. FUNDS TRANSFER THROUGH RTGS		
1.	RTGS Charges per transaction (Monday to Friday)	
	09.00 am to 01.30 pm	Rs. 220
	01.30 pm to 03.00 pm	Rs. 330
	03.00 pm to 04.00 pm	Rs. 550
	RTGS Charges per transaction (Saturday) if working	
	09.00 am to 11.30 am	Rs. 220
	11.30 am to 12.30 pm	Rs. 330
		(CIBG Head will retain discretion to reduce/waive this on a case-to-case basis if necessary)

CONSUMER BANKING:		
A. AUTO FINANCE		
1.	Late payment charges	Rs. 500/- or 10% of due installment, whichever is higher, on best effort basis
2.	Early Settlement Charges	Up to 5% on principal outstanding
3.	Re-possession charges	<b>Light Traffic Vehicle</b> With in City Up to Rs. 25,000 Out side the City Up to Rs. 30,000 <b>Medium</b> With in City Up to Rs. 40,000 Out side the City Up to Rs. 45,000 (At actual subject to maximum as mentioned above),
4.	Cheque return charges (only for Auto customers)	Rs 1,000/- per return
5.	Insurance	At Actual
6.	Litigation Charges	At Actual, on best effort basis
7.	Issuance of Duplicate Transfer letter	Rs 50/-
8.	Issuance of Duplicate NOC	Up to Rs. 500/-
9.	Vehicle Tracking Device	At Actual

B. HOUSE LOAN		
1.	Litigation Charges	At Actual, on best effort basis
2.	Early/Partial Settlement Charges	Up to 5% on Principal Outstanding
3.	Late Payment Charges	10% of the due Installment amount, on best effort basis
4.	Life & Property Insurance	Actual
5.	Issuance of Duplicate NOC	Up to Rs. 1,000/-

C. SAMBA PERSONAL LOAN		
1.	Loan Management & Documentation fees	Up to Rs. 4000/-
2.	Early Settlement Charges	
	a. Within 1 year of Loan Outstanding	Up to 8% of the Remaining Principle Amount
	b. During 2 & 3 years of Loan Outstanding	Up to 5% of the Remaining Principle Amount
	c. During 4 & 5 years of Loan Outstanding	Up to 3% of the Remaining Principle Amount
3.	Late payment charges	10% of due installment, on best effort basis
4.	Cheque return charges (only for PL customers)	Up to Rs. 500/- per return
5.	Litigation Charges	At Actual, on best effort basis
6.	Top-up/ Enhancement Facility fee	Up to Rs. 2,500/-
7.	Rescheduling/ Restructuring Fee	Up to Rs. 2500/-
8.	Issuance of Duplicate NOC	Up to Rs. 500/-

D. SAMBA BREAK FREE / CASH SECURED LOANS		
Processing Fee	Rs. 2,500/-	
Limit Enhancement / Reduction / Collateral Swap	Rs. 1,000/-	
Late Payment Charges	2% on outstanding principal	
Late Renewal Charges	Rs.150/- per day from date of expiry	
Documentation Stamp Duty and Govt. Levies	At Actual	
Cheque book issuance (Running Finance Account)	Free	

E. DEBIT CARDS		
	<b>SambaBlue</b>	<b>SambaGold</b>
Primary Card Annual Fee	Rs. 500/- per card	Rs. 1,000/- per card
Supplementary Card Annual fee	Free	Free
Card Replacement Fee	Up to Rs. 300/-	Up to Rs. 500/-
Association arbitration Charges for Disputed Transactions	At Actual	
Transaction retrieval fee	Local Rs. 350/- and International Rs. 800/-	
International Usage fee at POS	2.5% of the transaction amount	
Foreign transactions	Upto 5% over prevailing open/ inter-exchange companies market currency rate or as per directives of SBP. All 3rd currency transactions will be first converted into US Dollars as per rate quoted under arrangement with Association. Furthermore, international transaction fee will also be charged as per Association.	

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F. Samba Alert (SMS & Email Alerts)		
SMS Alert Charges		Rs.50/month
BRANCH BANKING CHARGES:		
1.	(a) Standing Instruction Charges	Rs. 500/- per transaction (apart from other applicable charges).
	(b) Default on performing standing instructions due to lack of funds	Rs. 750/-
2.	Minimum Balance Charges	Minimum balance charges of Rs. 50/- per month will be levied (inclusive of FED), in case minimum monthly average balance mentioned below is not maintained.

Type of Account	Currency	Monthly Minimum Average Balance Requirement
Current	Rupee	10,000/-
Samba Sehel Current Account	Rupee	100,000/-
Samba Value Savings Account	Rupee	15,000/-
PLS Savings	Rupee	NIL
Current	Foreign Currency	USD 1,000 or equivalent
Saving	Foreign Currency	NIL
Samba Value Savings Account	Foreign Currency	USD 1,000 or equivalent
Samba Flexi*	Rupee	NIL
Samba Max**	Rupee	NIL
Samba Payroll Current Account	Rupee	NIL
Samba Payroll Saving Account	Rupee	NIL

\* Accounts in relation with Flexi & Max will be exempted from minimum balance charges.  
**Note:**  
The bank at its discretion may close any account that is not maintaining the required average monthly minimum balance. The following categories are exempt from levy of minimum balance charges  
■ Students  
■ Mustaqqueen of Zakat  
■ Employees of Government/ Semi-Government/ Defense institutions for salary and pension purposes  
■ Dormant Accounts  
■ Accounts of School Management Committees (SMCs) duly constituted by Education Department, Government of Sindh.  
■ Widows / children of deceased employees eligible for family pension / benevolent fund grant

3.	Cheques returned unpaid	
	a) Cheques drawn on us (Cash & Clearing)	Rs. 350/- per cheque return
	b) Outward Clearing Cheques Returned unpaid	Rs. 150/- per cheque return
4.	Stop Payment of Cheques	Rs. 500/- per cheque. Rs. 1000/- series of cheques
5.	Duplicate/ Additional Statements of Account issued other than at standard frequencies	Rs. 35/- per statement
6.	Account Balance/Account Activity Certificates/ Balance Confirmations	Rs. 350/- per certificate (Account Balance/Account Activity Certificate/ Balance Confirmations & processing fee shall not be charged for verification of accounts/ Bank statements of students applying for foreign education)
7.	Issuance of Credit Reports	Rs. 350/- per report, recoverable from account holder or correspondent bank, as applicable.
8.	1st Cheque Book ( of 25 leaves)	Free for current account customers only
9.	Cheque Book Issuance	Rs. 6/- per leaf PLUS government levies, if any.
10.	Cheque Book Dispatch	Rs. 125/- per book PLUS postage/courier on actual
11.	Payment of prize money of National Prize Bonds	NIL
12.	Corporate Salary Disbursement	Rs.100/- per salary per month; Minimum Salary Rs. 2,000/-
13.	Same day Clearing Charges	Rs. 300/- per Cheque (Charges to be recovered irrespective of realization or return. No further return charges will be applicable.)
14.	Third Party Test verification charges	Rs. 500/- per test
15.	(a) Online Banking (Withdrawals)	Online Intercity Charges: (a) Up to Rs. 250,000/- Rs.100 (Flat) (b) above Rs. 250,000/- Rs.0.05% (Charges to be recovered from the customer account)
	(b) Online Banking (Clearing)	Free
16.	Hold Mail Charges	Rs. 3,000/- p.a. recoverable upfront
17.	Account Closing Charges	NIL
18.	Duplicate advices	Rs. 200/- per advice
19.	Copy of paid Cheques (less than 6 months)	Rs. 500/- per cheque
20.	Copy of paid Cheques (more than 6 months)	Rs. 750/- per cheque
21.	Issuance of PRC for remittances	Free
22.	Cash Pick Up & Delivery	At Actual
23.	Inter City Cheque Clearing Charges	Rs. 125/- per cheque (No Intercity charges will be applicable for cheques cleared through this service between twin cities of Islamabad and Rawalpindi).

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